

SUTTON CONSERVATION COMMISSION

January 8, 2014

MINUTES

Approved: 

Present: Mark Briggs, Chairman, Joyce Smith, Co-Chair, Alyse Aubin, Daniel Moroney, Robert Tefft  
Staff: Wanda M. Bien, Secretary  
Brandon Faneuf, Consultant

**NEW PUBLIC HEARING**

None at this time

**Project Updates**

None at this time

**CONTINUATIONS**

**223 Worcester Providence Turnpike/Atlas Box**

**DEP#303-0770** from 12-18-13

The Public Hearing was opened at 7:05pm. M. Briggs read the hearing notice as it appeared in the Millbury Sutton Chronicle.

The project consists of expansion of an existing manufacturing facility with associated access drives, loading area and stormwater improvements.

Not Present: Anthony Cleaves, Art Mahassell, & Frank Tavares, Atlas Box, William Babin, from RB Massello, their Contractors

This has been continued, with the applicant's permission, to January 22, 2014.

M. Briggs read the emailed review, received from the Consultant.

Motion: To continue, with the applicant's permission, to January 22, 2014, by J. Smith  
2nd: D. Moroney  
Vote: 5-0-0

**34 Bond Hollow Road**

**DEP#303-0769** from 10-02-13

The continuation was opened at 7:08pm. M. Briggs read the hearing notice as it appeared in the Millbury Sutton Chronicle.

The project consists of construction of a new single family home with private water and septic on site.

Not Present: Glenn Krevosky, EBT, Inc., David Marois, owner

J. Smith stepped down as an abutter.

G. Krevosky continued, with the applicant's permission, to January 22, 2014

M. Briggs read the emailed review, received from the Consultant.

Motion: To continue, with the applicant's permission, to January 22, 2014, by J. Smith  
2nd: A. Aubin  
Vote: 4-0-1 J. Smith

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**56 – 58 Main Street**

**DEP#303-0757** from 10-17-12

The continuation was opened at 7:11pm. M. Briggs read the hearing notice as it appeared in the Millbury Sutton Chronicle.

The project consists of construction of two quadraplex housing buildings (total of 8 units) built townhouse style in the uplands area.

Not Present: Alton Stone, Alton Engineering, Thomas Finacom, owner

A. Stone continued, with the applicant's permission, to January 22, 2014.

M. Briggs read the emailed review, received from the Consultant.

Motion: To continue, with the applicant's permission, to January 22, 2014, by J. Smith  
2nd: A. Aubin  
Vote: 5-0-0

**BOARD BUSINESS**

**7:15pm**

**95 Armsby Road** – The Villas at PV needs an Extended OOC

Present: John Burns, owner

J. Burns explained why the extension was needed to complete phase II of the project at the Villas. 55 Units are occupied, 4 are under agreement and 4 are still under construction. Phase II has not been completed yet.

Motion: To extend the Order of Conditions for 3 years, by J. Smith  
2<sup>nd</sup>: A. Aubin  
Vote: 5-0-0

**7:20pm**

**7 Point Way** - Enforcement Order Present: Christopher Windle, owner.

M. Briggs explained about the police report received, stating work was being done in the lake and the resource area. The Board reviewed the pictures taken. Mr. Briggs explained to the owner that he needs to file a Notice of Intent with a plan, stating what was done. Once the NOI has been filed the Enforcement Order can be released. In the original OOC, four trees were supposed to be planted at the bottom of the hill on the beach area. Please add the four trees that need to be replanted and show on the plan where and what would be re-planted.

A check for \$200.00 was received for the ticket sent with the Enforcement Order.

**Wetland Concerns and Updates:**

**42 Bond Hollow Road** - *this area is stable for the winter.*

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The Board voted on the minutes of December 4, 2013 and December 18, 2013.

Motion: To accept the minutes of December 4, 2013 and December 18, 2013, by J. Smith  
2nd: A. Aubin  
Vote: 5-0-0

The Board Endorse Permits for **21 Marsh Road**, the site visit was done by J. Smith on January 6, 2013.

The Board did not sign the Routing Slip for **44 Lackey Road** – more information is needed on the site plan from the contractor before the Commission will be able to sign. Mr. Faneuf will contact the contractor doing the work for further information.

The Board endorsed the Certificate of Compliance for **26 Mallard Way**.

**Discussions:**

**Approve C of C letter** - this letter was approved after many revisions.

M. Briggs read this letter into the minutes

See Attachment #1

Motion: To accept the Certificate letter, by J. Smith  
2nd: A. Aubin  
Vote: 5-0-0

**Proposed Policy #2** – The Board voted on a new policy for the submissions of RDA's and NOI's.

Motion: To accept the new policy #2 for complete submissions, by J. Smith  
2<sup>nd</sup>: A. Aubin  
Vote: 5-0-0  
See attachment #1 Policy #2

**Conservation Agent** - The Board discussed issues involved in hiring a conservation agent.

The Board reviewed the Correspondence

Anyone interested in purchasing the DVD for any public hearing at this meeting, please contact Pam Nichols in the Cable office or you can view the minutes and video at [www.suttonma.org](http://www.suttonma.org).

Motion: To adjourn, by D. Moroney  
2<sup>nd</sup>: J. Smith  
Vote: 5-0-0

Adjourned at 9:10pm.

## 2m) SUTTON CONSERVATION COMMISSION POLICY #2

### Proposed policy #2: Complete Submissions

a. Applicants may come before the Commission before submitting an RDA or NOI for initial guidance. This would be listed on the Agenda as "Pre-application, informal concept plan." There may or may not be an actual plan presented, but applicants would be urged to at least have a rough outline for their project on paper that the Commission can review.

b. If a pre-application, informal concept plan is not presented prior to an RDA or NOI, the Commission will only accept applications that are complete (e.g. fees, stormwater report, O&M plan, wetland replication plan and narrative, wildlife habitat evaluation, etc. have been completed).

The application will be initially reviewed, and if there is a missing component, the Commission will inform the applicant it is incomplete and that unless rectified, it will delay the opening of the public hearing.